

Set Up Windows Mail E-Mail Account

The Internet Connection Wizard makes short work of setting up your online mailbox by walking you through each step for every e-mail account you set up.

1. Before you get going, make sure you know your email address along with the following information. (You may need to contact Last Mile Wireless, to get it.)

First, information about the e-mail servers:

- The type of e-mail server to use is POP3 or IMAP
- The name of the incoming e-mail server (mail.plmw.com)
- For POP3 and IMAP servers, the name of the outgoing e-mail server (mail.plmw.com)

Second, information about your account:

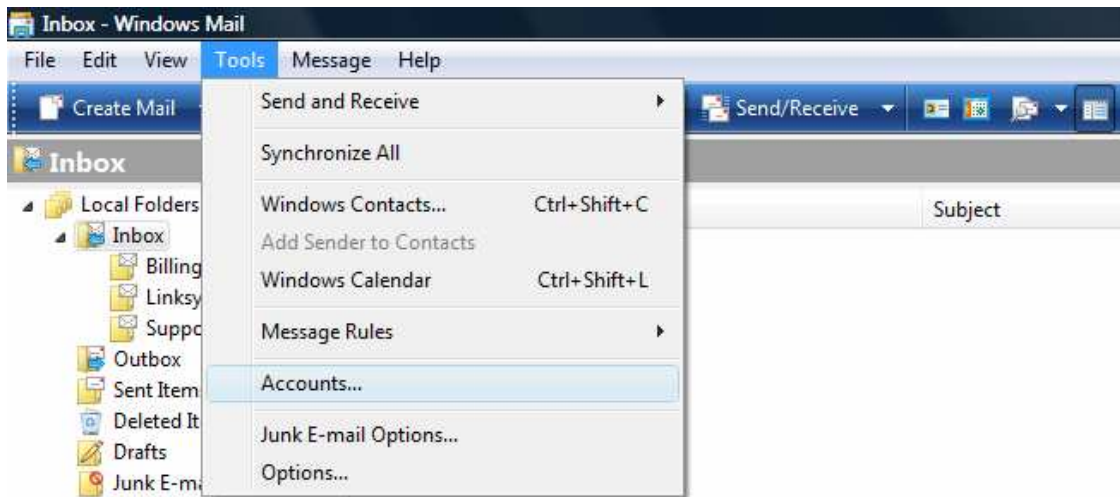
- Your account name and password

(Choose a password that you can remember because Last Mile Wireless does not store passwords.) If you forget your password you may call to have it reset.

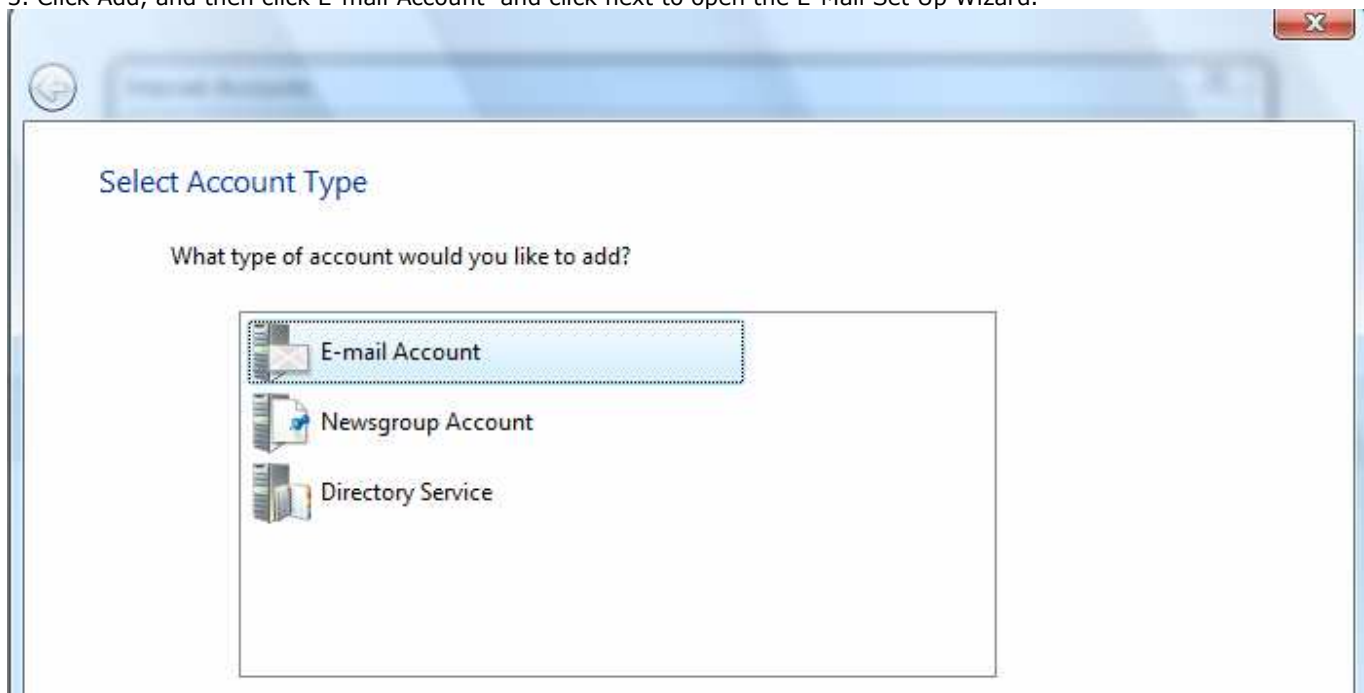
- Last Mile Wireless Dial users must use Outgoing Mail Server Requires Authentication to access your e-mail account

2. Start Outlook Express, and on the Tools menu, click Accounts.

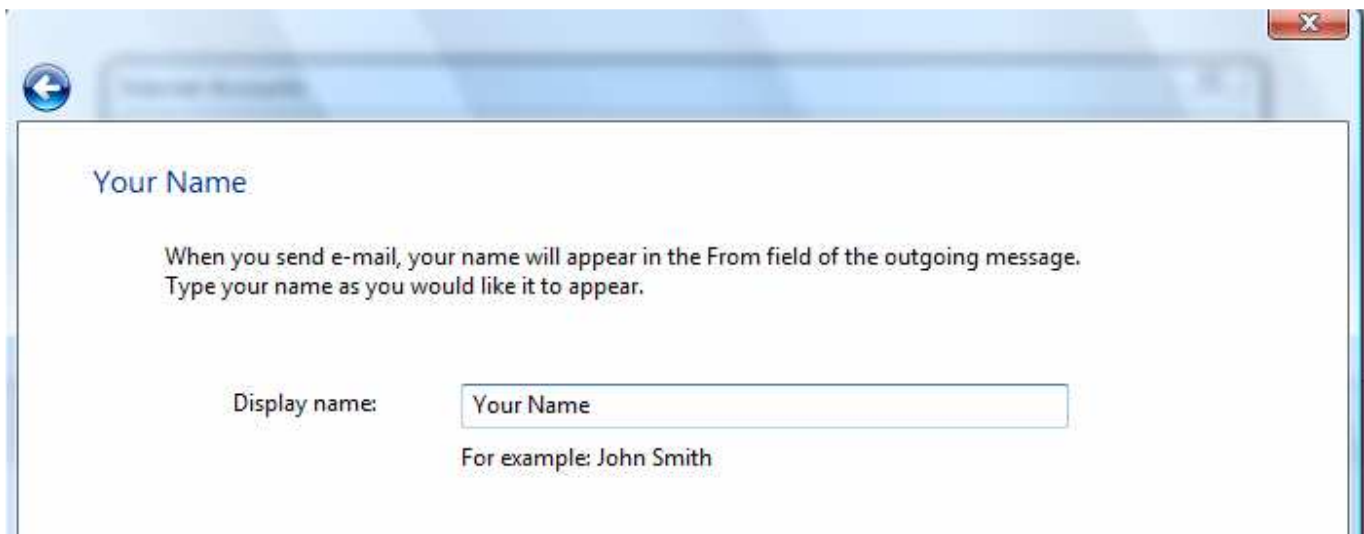
If the Internet Connection Wizard starts up automatically, skip ahead to step 4.



3. Click Add, and then click E-mail Account and click next to open the E-Mail Set Up Wizard.



4. On the Your Name page (Display Name:) of the wizard, type your name as you want it to appear to everyone who gets e-mail from you, and then click Next. Most people use their full name, but you can use any name—even a nickname—that people will recognize.



The screenshot shows a window titled "Your Name" with a back arrow in the top left and a close button in the top right. The main text reads: "When you send e-mail, your name will appear in the From field of the outgoing message. Type your name as you would like it to appear." Below this, there is a label "Display name:" followed by a text input field containing "Your Name". Underneath the input field, it says "For example: John Smith".

5. On the Internet E-Mail Address page, type your e-mail address, and then click Next.



The screenshot shows a window titled "Internet E-mail Address" with a back arrow in the top left and a close button in the top right. The main text reads: "Your e-mail address is the address other people use to send e-mail messages to you." Below this, there is a label "E-mail address:" followed by a text input field containing "email@plmw.com". Underneath the input field, it says "For example: someone@plmw.com".

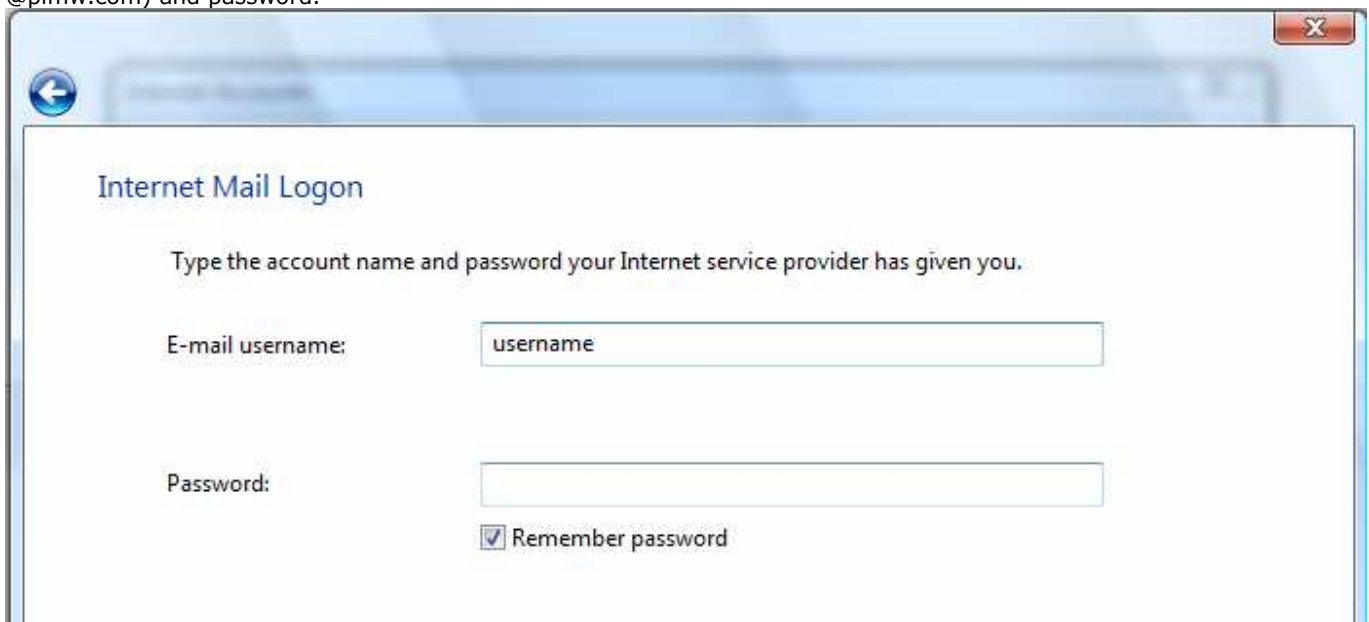
6. On the E-mail Server Names page, fill in the Incoming Mail Server (mail.plmw.com), and Out Going Mail Server (mail.plmw.com) Check the box Outgoing server requires authentication then click Next.



The screenshot shows a dialog box titled "Set up e-mail servers". It contains the following fields and options:

- Incoming e-mail server type:** A dropdown menu with "POP3" selected.
- Incoming mail (POP3 or IMAP) server:** A text input field containing "mail.plmw.com".
- Outgoing e-mail server (SMTP) name:** A text input field containing "mail.plmw.com".
- Outgoing server requires authentication:** A checked checkbox.

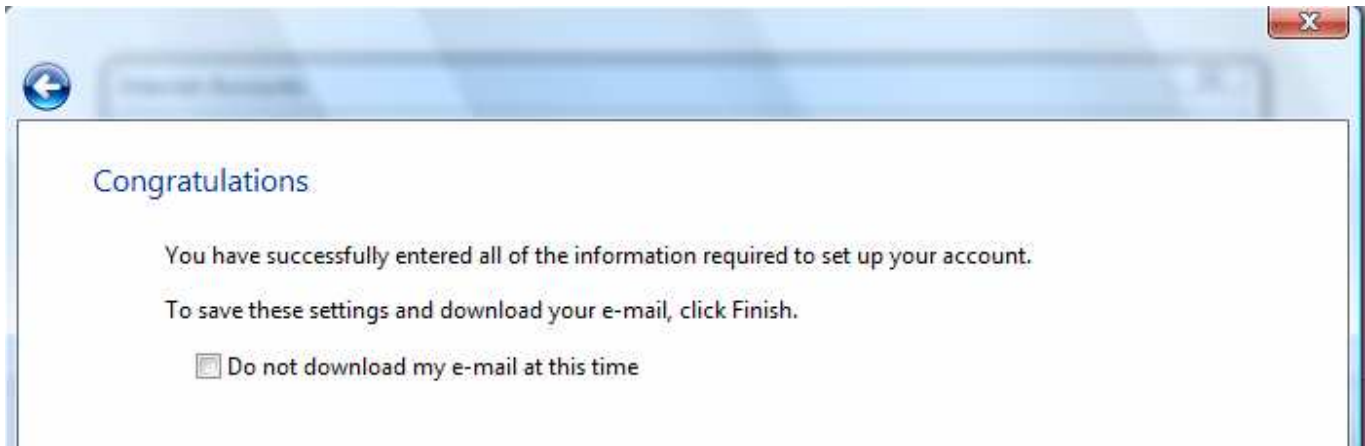
7. On the Internet Mail Logon page, type your account name (e-mail address with out the @plmw.com) and password.



The screenshot shows a dialog box titled "Internet Mail Logon". It contains the following fields and options:

- Type the account name and password your Internet service provider has given you.** Instructional text.
- E-mail username:** A text input field containing "username".
- Password:** A text input field.
- Remember password:** A checked checkbox.

Note: If you're concerned about break-ins to your e-mail, click to clear the check in the Remember Password box. You'll then be prompted for the password each time you send or retrieve mail.



8. Click Next, and then click Finish.
You're ready to send your first e-mail!